



**MILLENNIUM
CHALLENGE
CORPORATION**

REDUCING POVERTY THROUGH GROWTH

December 13, 2006

VIA E-MAIL TRANSMITTAL

To: MOBIS Contractors

**Subject: Amendment 01 to Request for Quote No. MCC-07-RFQ-0026
Financial System Assessment**

Attached is Amendment 01 to the subject RFQ. This Amendment 01 is in response to the contractor questions and comments provided to MCC concerning the Conflict of Interest Clause in Section D.

MCC has reviewed your comments and consulted with our legal counsel to provide a change to the Statement of Work (SOW) Clause in Section D. In addition, we have changed the time and date for submittal of proposals.

If you have any **questions** concerning this Amendment, or if you require any information related to the attached documents, please submit your request for information to feeneynm@MCC.gov **no later than NOON EST on Monday, December 18, 2006.**

If your firm chooses not to submit a quote, please respond to this email with a **negative bid response no later than NOON EST on Thursday, December 21, 2006.**

If your firm chooses to **submit a quote**, please provide this office with a proposal, as specified in the attached RFQ and SOW, **no later than NOON EST on Wednesday, January 3, 2007.**

Please annotate "Financial Systems Assessment MCC-07-RFQ-0026" in the subject line of all emails.

This letter in no way obligates the Millennium Challenge Corporation (MCC) to place an Ordering Agreement, nor does it commit the MCC to pay any costs incurred or associated with the preparation and submission of the requested information.

Very truly yours,

Diana Anderson
Contracting Officer

Enclosures

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. Contract ID Code
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2. Amendment/Modification No. 01	3. Effective Date 12/13/06	4. Requisition/Purchase Req. No.	5. Project No. (if applicable)
6. Issued By Millennium Challenge Corporation 875 Fifteenth Street, NW Washington, DC 20005 Attn: Nancy Feeney		7. Administered By (if other than Item 6) Code	

8. Name and Address of Contractor (No., Street, County, and Zip Code)	(X)	9A. Amendment of Solicitation No. MCC-07-RFQ-0026	
		9B. Date (See Item 11) 11/30/06	
		10A. Modification of Contract/Order No.	
	X	10B. Date (See Item 13)	
Code	Facility Code		

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers is extended is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (if required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(x)	A. This change order is issued pursuant to: (Specify authority) The changes set forth in item 14 are made in the Contract Order No. in item 10A.
	B. The above numbered Contract/Order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) Set fourth item 14, pursuant to the authority of FAR 43.103 (b)
	C. This supplemental agreement is entered into pursuant to authority of:
	D. Other (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. Description of Amendment/Modification (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
The purpose of this Amendment 01 is to delete the current Section D, Conflict of Interest Clause and replace it with the attached Section D, Conflict of Interest Clause, Amendment 01, in response to contractor concerns. In addition, MCC is restating the Answers to Questions released previously released with changes note due to the replacement of the Conflict of Interest Clause. Finally, Section 3, Instructions, C. is changed as follows: Proposals submitted in response to this RFQ shall be submitted **NO LATER THAN NOON ON WEDNESDAY, JANUARY 3, 2007** formatted in accordance with the instructions provided in this section.

See Attached Changes

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. Name and Title of Signer (Type or Print)	16A. Name and title of Contracting Officer (Type or Print) Diana Anderson Contracting Officer	202 521-2694	
15B. Contractor/Offeror (Signature of person authorized to sign)	15C. Date Signed	16B. United States of America  (Signature of Contracting Officer)	16C. Date Signed 12/14/06

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1. Section D, Conflict of Interest, on page 5, is changed to:

D. Organizational Conflict of Interest - Current and Continuing

A. The Contractor warrants that, to the best of its knowledge and belief, it does not have any organizational conflict of interest as defined below.

The term "organizational conflict of interest" means a situation where a Contractor has contractual interests, either due to its other activities or its relationships with MCC, which place it in a position that prevent the contractor from being able to render to MCC an impartial, technically sound, objective review and recommendations under the terms of this task order. .

B. The Contractor agrees that, if after task order award it discovers an organizational conflict of interest with respect to this contract, the Contractor shall make an immediate and full disclosure in writing to the Administrative Contracting Officer that shall include a description of the action that the Contractor has taken or proposes to take to avoid, eliminate or neutralize the conflict. MCC may, however, terminate this task order for the convenience of MCC if termination is in the best interest of MCC.

C. If MCC determines that the Contractor was aware of an organizational conflict of interest before task order award and intentionally did not disclose the conflict to the Administrative Contracting Officer, MCC may terminate this task order at no cost to the Government.

D. The Contractor shall be precluded from participating in any follow-on procurement action(s) related to the recommendations provided under this task order which may modify, develop, or replace the MCC Financial Systems. The Contractor is not precluded, however, from participating in follow-on procurement actions for Independent Verification and Validation (IV&V) work.

2. Answers to Questions Received - Amendment 01 –Note changes in Section 8

1. Can you provide some details regarding the size of the agency? MCC is a new agency and very small.
2. How many employees? 300
3. How many functional departments? Seven Departments
4. Any other sizing parameters you can provide to help with scope? Approximately 120 Oracle Financials users
5. With respect to the cost proposal requirements, please clarify whether you are requesting the price on a FFP or T&M basis? T&M
6. How long have you been running the Oracle financials at NBC? Since approximately June 2004
7. We find no specific reference to Grants Management, yet it would appear that the "assistance" that MCC offers requires grants management functionality. Based on this, the questions are as follows:

Does the MCC issue "grants"? If yes, are these grants subject to the Federal Financial Management Improvement Act of 1999 (Public Law 106-107)? If they are not grants from the perspective of Public Law 106-107, the underlying question remains as to whether the process of providing assistance is substantially similar to a traditional grants process?

Yes MCC will comply with the Federal Financial Management Improvement Act of 1999 (Public Law 106-107).

We are in the process of establishing a grant program and will be making awards within the next couple of months. Financial management will be handled on a reimbursable basis and for the first grant it will be based on milestone completion. It has been our experience that funding pools are established for obligation purposes when budget approvals are identified, but here at MCC it is taken from the program that requests the awards. I don't know if that is the appropriate way to handle it but we will gain knowledge as we mature.

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8. **NOTE:** With the Statement of Work Section D – Conflict of Interest changed in Amendment 01, the answers to the following questions reflect the changed clause terms and conditions:

- a. Will the Contractor selected for this study task be eligible to be selected as a Program Manager or Program Management Office (PMO) for the new financial system acquisition and/or implementation?
MCC, at this time, has internal resources to staff a Program Management Office (PMO) for the new financial system acquisition. In the event that MCC would need additional resources to support the PMO, the Contractor selected for this study would not be excluded from bidding subject to the Section D, Conflict of Interest Clause.
- b. Will the Contractor selected for this study task be eligible to be selected as an independent Validation & Verification (IV&V) provider for the new financial system implementation?
Yes
- c. Will the Contractor selected for this study task be eligible to be selected as a sub-contractor to the prime integrator for the new financial system implementation?
No, The Contractor will not be eligible.
- d. Will a Sub-contractor to the Contractor selected for this study task be eligible to be selected as the PMO – The same answer as in a. above flows down to the sub contractor.
IV&V - Yes
or the implementation Contactor for the new financial system?
No, The same answer as in c. above flows down to the sub-contractor.

9. Will the government demonstrate any preference during evaluation for SBA certified small businesses?

There is no evaluation preference for SBA certified small businesses.

10. Though not explicitly asked, there may have been an implication that the forthcoming recommendations from this project may somehow be restricted because of the MCC relationship with NBC. Please note that MCC uses the National Business Center (Department of Interior) as our Financial LOB, HR, and eTravel applications service provider and for operational support. For the purposes of the Financial Systems Strategic Assessment, Task #3, Options and Recommendations, NBC's computing platforms, systems, applications, staffing, or other constraints should be considered immaterial. The recommendations made to MCC will consist of the full range of available options without regard to current computing limitations.

3. **Instructions, Conditions, and Notices to Offerors, General, Section 3, Instructions, sentence 1, on page 3 of 5 is changed to:**

C. Proposals submitted in response to this RFQ shall be submitted NO LATER THAN 12:00 NOON ON Wednesday, January 3, 2007 formatted in accordance with the instructions provided in this section.

End of Amendment 01.